**KEYES COMMUNITY SERVICES DISTRICT**

**BOARD OF DIRECTORS**

**Date: Tuesday, September 22, 2020**

**Time: 1:00 p.m.**

**Place: Keyes Community Services District, 5601 7th St., Keyes, Ca.**

1. **Call to Order.**

The meeting was called to order at 1:00 pm.

1. **Pledge of Allegiance.**
2. **Roll Call.**

Present were President Parker, Vice President Robertson, Director Jones, Director Knee and Director Alexander was late. Also present were General Manger Garza, Maintenance Director Mike Jones, Engineer Lee Fremming and Board Secretary Michelle Harris.

1. **Public Comment on Non-Agenda Items.**

None.

1. **Consent Agenda.**
   1. **Approve Minutes for the August 25, 2020 Meeting.**
   2. **Approve Warrant Register for September 22, 2020.**

There was a motion made to accept the consent agenda by Vice President Robertson and a second by Director Knee. Vice President Robertson(M), Director Knee(S), President Parker(AYE), Director Jones(AYE) and Director Alexander(ABSENT).

1. **DISCUSSION/POSSIBLE ACTION ITEMS**
   1. **Discussion and Possible action to adopt Resolution 2020-553, A Resolution Authorizing Application to The Stanislaus Local Agency Formation Commission to Annex Approximately 2.11 Acres of Property Located Along Washington Road to The Keyes Community Services District.**

There was a motion made to adopt Resolution 2020-553 by Vice President Robertson and a second by Director Jones. Vice President Robertson(M), Director Jones(S), President Parker(AYE), Director Knee(AYE) and Director Alexander(ABSENT).

1. **Items from General Manager.**
2. **Administrative Staff Report.**

Board Secretary Michelle Harris informed the board that General Manager Garza was here but is in mediation at the moment via phone and will be joining us shortly. Board Secretary Michelle Harris informed the board of the revenue and expenses for the month of August.

1. **Maintenance Staff Report.**

Maintenance Director Mike Jones informed the board that we have received meters but have not installed any yet. The modular has been placed at the arsenic treatment facility and we are in the process of getting the sewer line hooked up and we will need to hire someone for the electrical. The filter press has still been an issue. We were getting ready to set up the machine to use the polymer and we discovered that we have an oversized polymer kit. Director Jones contacted the rep and it sounds like we will be able to work something out. In the meantime, we are going to continue using the perlite until we get this fixed. They are going to have someone come out and make sure that everything will work but there could possibly be a cost. We are still adding sodium hydroxide to the sewer system. This suppresses the gases and moves the problem downstream for Turlock, although they don’t want us to stop. Director Knee asked if we had heard about the concentration of our sludge that we sent out to be tested. Maintenance Director Jones said that we should not have a problem getting rid of it but it may be a bit pricy.

**Correspondence:**

**Jacobs**

1. **Staff Comments.**
2. **Lee Fremming.**

Submittals are being looked at and responded to for the Foote Rd Lift Station. There is a construction schedule for your review for the Foote Rd Lift Station. Mobilization is set for October 2nd. There have been 3 plan checks done for Best RV. They are not wanting to change one of the things that has been listed. Staff is evaluating the use of sodium hydroxide to control hydrogen sulfide odors.

1. **Director Comments**

None.

1. **Closed Session.**

Adjourn from open session to closed session at 1:18 pm.

* 1. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**

**Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9**

**One (1) case**

1. **Adjourn from Closed Session, Open Session Disclosure of Reportable Action**

Reconvene back to opens session from closed session at 1:28 pm with no reportable action.

1. **Adjournment**

There was a motion made to adjourn at the meeting at 1:29 pm by Vice President Robertson and a second by Director Knee. Vice President Robertson(M), Director Knee(S), President Parker(AYE), Director Alexander(AYE) and Director Jones(AYE).

**Minutes taken by: Michelle Harris**

**Minutes typed by: Michelle Harris**