**KEYES COMMUNITY SERVICES DISTRICT**

**BOARD OF DIRECTORS**

**Date: Tuesday, July 28, 2020**

**Time: 1:00 p.m.**

**Place: Keyes Community Services District, 5601 7th St., Keyes, Ca.**

**Board Members:**

**Davie Landers, President Ernie Garza, General Manager**

**Johnathon Parker, Vice President Andy Pinasco, Attorney**

**William Alexander, Director Lee Fremming, Engineer**

**Eddie Jones, Director Michelle Harris, Board Secretary**

**Cody Knee, Director**

1. **Call to Order.**

Call the meeting to order at 1:00pm.

1. **Pledge of Allegiance.**
2. **Roll Call.**

Present were President Landers, Vice President Parker, Director Alexander, Director Jones and Director Knee. Also present were General Manager Garza, Maintenance Operations Director Michael Jones, Sean Pinkston was present for Engineer Lee Fremming and Board Secretary Michelle Harris.

1. **Public Comment on Non-Agenda Items.**

None.

1. **Consent Agenda.**
   1. **Approve Minutes for the June 23, 2020 Meeting.**
   2. **Approve Warrant Register for July 28, 2020.**
   3. **Approve Resolution 2020-551, Accepting Grant of waterline easement and Certificate of Acceptance.**

There was a motion made to accept the Consent Agenda by Vice President Parker and a second by Director Alexander. Vice President Parker(M), Director Alexander(S), President Landers(AYE), Director Knee(AYE).

1. **DISCUSSION/POSSIBLE ACTION ITEMS**
   1. **Discuss and Possible action to Approve Resolution 2020-548, A Resolution ordering the levy and collection of street lighting assessments for Keyes Community Services District for fiscal year 2020/2021.**

There was a motion made to approve Resolution 2020-548, A Resolution ordering the levy and collection of street lighting assessments for Keyes Community Serviced District for fiscal year 2020/2021 by Vice President Parker and a second by Director Alexander. Vice President Parker(M), Director Alexander(S), President Landers(AYE), Director Jones(AYE) and Director Knee(AYE).

* 1. **Discuss and Possible action to adopt Resolution 2020-549, A Resolution Adopting Amended Conflict of Interest Code.**

This item has been removed from the Agenda.

* 1. **Discuss and Possible action to approve Pre-Annexation/Out-of-Boundary Service Agreement Between the Keyes Community Services District and California Truck Centers.**

There was a motion made to approve Pre-Annexation/Out of Boundary Service Agreement between the Keyes Community Services District and California Truck Centers by Vice President Parker and a second by Director Jones. Vice President Parker(M), Director Jones(S), President Landers(AYE), Director Alexander(AYE) and Director Knee(AYE).

* 1. **Discussion and Possible Action to adopt Resolution 2020-550, A Resolution of The Board of the Keyes Community Services District to the Stanislaus County Local Agency Formation Commission for Annexation of Territory.**

There was a motion made to adopt Resolution 2020-550, A Resolution of The Board of The Keyes Community Services District to the Stanislaus County Local Agency Formation Commission for Annexation of Territory by Vice President Parker and a second by Director Jones. Vice President Parker(M), Director Jones(S), President Landers(AYE), Director Alexander(AYE) and Director Knee(AYE).

* 1. **Discussion and Possible Action regarding approval of a procedure to fill vacant board position.**

There was a motion made to direct Staff to take applications to fill the vacant board position by Vice President Parker and a second by Director Alexander. Vice President Parker(M), Director Alexander(S), Director Jones(AYE), Director Knee(AYE) and President Landers(ABSTAIN).

1. **Items from General Manager.**
2. **Administrative Staff Report.**

Board Secretary Michelle Harris went over the customers billed, revenue and expenses for the month of July.

1. **Maintenance Staff Report.**

Maintenance Director Mike Jones went over the water production for the year. There has been 20 filter press cycles at the ATF. The contractor was able to get with the manufacturer and get someone to come out that works locally to get things running on the filter press. We still have some issues that need to be resolved, but so far, we are able to run the press. We have set up a company to haul away our waste from the filter press, we are anticipating that we will have to have 4 pickups throughout the year. There have not been any sewer overflows. An account has been set up with a company to haul our waste away at the ATF.

1. General Manager Garza informed the Board that there will be a zoom meeting discussing how to lower the sulfides in sewer lines. The City of Turlock wants to know how we are going to eliminate the problem. We are hoping the new lift station will help that but until then we are looking at our options.
2. General Manager Garza expressed how much he will miss Davie Landers and how grateful he is for everything that he has done for the District.
3. **Staff Comments.**
4. **Lee Fremming**

Sean Pinkston informed the Board that the NOA was sent to the contractor for the Sewer Lift Station and the pre-construction meeting was held earlier today. They started pot holing today and will be sending over their schedule soon. Best RV sent over revised plans and they are being reviewed. We have contacted two vendors and requested quotes for treatment for the sulfide control. We have received one back and are waiting for the other one to compare.

1. **Director Comments**

President Landers resigned from the Board and expressed how much he has enjoyed serving the District. He was presented with a Certificate of Recognition by the District.

1. **Closed Session.**
   1. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
      Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9  
      One (1) case.**
2. **Adjourn from Closed Session. Open Session Disclosure of Reportable Action.**

Closed Session was adjourned and Open Session was opened at 1:58pm. No Reportable Action.

1. **Adjournment**

There was a motion made to adjourn the meeting at 2:00pm by Vice President Parker and a second by Director Alexander. Vice President Parker(M), Director Alexander(S) Director Jones(AYE), Director Knee(AYE) and President Lander(ABSTAIN).

**Minutes taken by: Michelle Harris**

**Minutes typed by: Michelle Harris**