**KEYES COMMUNITY SERVICES DISTRICT**

**BOARD OF DIRECTORS**

**Date: Tuesday, August 23, 2022 Agenda**

**Time: 1:00 p.m.**

**Place: Keyes Community Services District, 5601 7th St., Keyes, Ca.**

1. **Call to Order.**

The meeting was called to order at 1:00 pm.

1. **Pledge of Allegiance.**
2. **Roll Call.**

Present were President Robertson, Vice President Parker, Director Knee, Director Reforma, and Director Bernal. Also present were General Manager Garza, Maintenance Operations Director Michael Jones, Board Secretary Michelle Harris, and Attorney Dennis Hay.

1. **Agenda Changes**

None.

1. **Conflict of Interest:**

None.

1. **Public Comment on Non-Agenda Items.**

None.

1. **Presentations.**

None.

1. **Consent Agenda.**
2. **Approve Minutes for the July 26, 2022, Meeting.**
3. **Approve Warrant Register for August 23, 2022.**

There was a motion to accept the consent agenda by Director Knee and a second by Director Bernal. Director Knee(M), Director Bernal(S), President Robertson(AYE), Vice President Parker(AYE), and Director Reforma(AYE).

1. **Discussion/Possible Action Items.**

None.

1. **Items from General Manager.**
2. **Administrative Staff Report.**

Board Secretary Michelle Harris went over the Revenues, Expenses and Cash on hand for the month of July. She talked to the board about the SDLA Conference that will be held in NAPA during September and made the board aware of 31 permits issued for the Keyes 19 subdivision.

1. **Maintenance Staff Report.**

Well 8 is requiring rehabilitation since we have had multiple failed total coliform samples. We have Don Pedro Pump scheduled to do the job. We are going to have them airburst the well to clean it. This will consist of pulling the pump, video inspection and mechanical and chemical cleaning of the well and placing the well back into service. We are still replacing meters. There were no SSO’s in July. The chemical injection location has been moved to the discharge side of the wet well. The chemical and chemical pump have been relocated to this area also. We are waiting on some controls to flow pace the chemical. The results at the manhole on Tegner have improved. When the adjustments are made, and we see the results we want to see we will have USP Technologies bring in a permanent tank and pump to better control the hydrogen sulfide and to be more cost effective.

1. **Proposed Keyes Community Service District Sphere of Influence Annexation Area.**

Dave Romano is proposing an expansion of the sewer service down Golden State to Barnhart. He is representing Fresh Point, Valley Peterbuilt, Chevron, and Top Shelf Storage. These businesses will be required to annex into the District and LAFCO is requiring a change to the Districts SOI as well. Our attorney and engineer are looking over the plans and documents at this time.

1. **Water Bottling Facility**

General Manager Garza has been working with Russell Fowler and Supervisor Chance Condit on the possibility of a water bottling facility here in Keyes. We reached out to the DWR and they have directed us to the CDPH. They were concerned with the arsenic levels and the water use. We are allowed 3.3 million gallons of water a day, at this time we are using 1.2 million a day. There are 110 water bottling companies in California. Noah’s water is out of Modesto. We are trying to get ahold of someone there that can tell us what limits they have and what steps they have gone through to work with the City of Modesto.

1. **Staff Comments.**

None.

1. **Director Comments.**

Director Knee would like to have a workshop, the proposed date is October 15, 2022.

1. **Closed Session**
2. **CONFERENCE WITH LGAL COUNSEL-ANTICIPATED LITIGATION**

**Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9**

1. **Authorization to fill the vacant Administrative Assistant position.**

Keyes Community Services District Board entered into Closed Session 1:15 pm.

1. **Return to Open Session: Report on Closed Session**

Keyes Community Services District Board entered back into Open Session at 1:25 p.m. with no reportable action.

1. **Adjournment**

There was a motion to adjourn the meeting at 1:26 pm by Vice President Parker and a second by Director Knee. Vice President Parker(M), Director Knee(A), President Robertson(AYE), Director Reforma)AYE), and Director Bernal(AYE).

**Minutes taken by: Michelle Harris**

**Minutes typed by: Michelle Harris**