**KEYES COMMUNITY SERVICES DISTRICT**

**BOARD OF DIRECTORS**

**Date: Tuesday, March 24, 2020**

**Time: 1:00 p.m.**

**Place: Keyes Community Services District, 5601 7th St., Keyes, Ca.**

**Board Members:**

**Davie Landers, President Ernie Garza, General Manager**

**Johnathon Parker, Vice President Andy Pinasco, Attorney**

**William Alexander, Director Lee Fremming, Engineer**

**Eddie Jones, Director Michelle Harris, Board Secretary**

**Cody Knee, Director**

**Agenda**

**NOTICE**

**Coronavirus COVID-19**

**In accordance with the Governor’s Executive Order N-33-20, and for the period in which the Order remains in effect, the Keyes Community Services District Board Chambers will be closed to the public.**

**To accommodate the public during this period of time that the Board’s Chambers are closed to the public, the Keyes Community Services District Board of Directors has arranged for members of the public to observe the meeting telephonically.**

**TO ATTEND BY TELECONFERENCE:**

**Toll-Free Dial-In Number: (877) 778-1806
CONFERENCE ID 891949**

***Once connected, we request you kindly mute your phone***

**If you wish to make a comment on a specific agenda item, please submit your comment via email prior to the meeting by 12:00 p.m. March 24, 2020. Please submit your comment to the Secretary of the Board at** [www.mharris@keyescsd.org](http://www.mharris@keyescsd.org)**. Your comment will be shared with the Board members and placed into the record at the meeting. Every effort will be made to read comments received during the meeting into the record but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.**

**This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Board Clerk, at 209-668-8341, during regular business hours, at least twenty-four hours prior to the time of the meeting.**

**Pursuant to the Brown Act as codified in Government Code Section 54957.5, any documents pertaining to a non-closed agenda item distributed to a majority of the Board of Directors in less than 72 hours before a Board meeting shall be available for public inspection. Said documents shall be available for inspection on the Keyes Community Services District website at** [**www.keyescsd.org**](http://www.keyescsd.org)**.**

1. **Call to Order.**

The meeting was called to order at 1:00 p.m.

1. **Pledge of Allegiance.**
2. **Roll Call.**

Present via phone were President Landers, Director Alexander, Director Jones, Director Knee and Vice President Parker was absent. Also, present via phone were Attorney Andy Pinasco, Attorney Rod Attebery and Engineer Lee Fremming, General Manager Garza, Maintenance Supervisor Mike Jones and Board Secretary Michelle Harris.

1. **Public Comment on Non-Agenda Items.**

None.

1. **Consent Agenda.**
	1. **Approve Minutes for the February 25, 2020 Meeting.**
	2. **Approve Warrant Register for March 24, 2020.**

There was a motion made to accept the consent agenda by Director Knee and a second by Director Alexander. Director Knee(M), Director Alexander(S), President Landers(AYE), Director Jones(AYE) and Vice President Parker (ABSENT).

1. **Planning Discussion Items**
	1. **Review of Mission, Vision, Values, and Goals**
	2. **Discuss Projects for the coming year.**

General Manager Garza went over the revenue and expenses to date, the water usage charges, the Keyes 19 subdivision estimated revenues, and the liabilities that we are looking at which are the 10th street lighting project and the lift station. The cost of the 3 projects that were part of the arsenic treatment project and the money that was received from the Prop 1 funding. Some of the things that we were going to discuss at the workshop was paving the alley behind the district office to where the property ends, lighting for the outside of the District Office, painting the outside of the District Office, dais for sound system, monument for the ATF and on the Well 6 property we would like to have a building built for the utility workers, replacing the water meters that are no longer reading, and tying in the water lines on Washington Rd to Nunes Rd, purchasing the empty lot next to Community Center, and also some hats and tablecloth for the employees.

1. **DISCUSSION/POSSIBLE ACTION ITEMS**
	1. **Discuss and Possible Action to Adopt Resolution 2020-542 Adjusting Water Consumption Use Rates.**

There was a motion made to adopt Resolution 2020-542 by Director Knee and a second by Director Alexander. Director Knee(M), Director Alexander(S), President Landers(AYE), Director Jones(AYE) and Vice President Parker(ABSENT).

1. **Items from General Manager.**
2. **Administrative Staff Report.**

Board Secretary went over the revenue, expenses and the charges for the arsenic treatment

1. **Maintenance Staff Report.**

Water meters are being replaced that are no longer reading. MW Watermark was supposed to come out to start running the filter press so we can get that part of the plant up and running but we received a report stating that because of the COVID19 they have been suspended to travel. This could create a problem if we accumulate to many solids. We may have to see about trucking out the liquid because of it being a hazardous waste. Attorney Andy Pinasco said they will discuss the situation with MW Watermark at a later date regarding their travel arrangement. The County is the regulator for hazardous waste and we will need to have forms filled out for the chemicals that we have there. This will need to be done every 3 years. Once the filter press is up and running we will need to have the cake tested to see whether or not it is considered hazardous waste.

1. **Proposed 35% Increase in Property/Liability premium.**

We received a letter form SDRMA stating that if we keep our $5 million liability limits our rates will increase 35%, if we lower the coverage to $2.5 million the increase will only be 5%, We are going to put this on the agenda for the month of April for Discussion and Possible action.

1. **Staff Comments.**
2. **Lee Fremming.**

The water and sewer facilities maps should be completed March 24th or sooner. The Foote road lift station is out to bid and the bid opening will be on April 21st. The preconstruction meeting for the 10th street lighting project was cancelled and has been rescheduled. There is nothing to report for Best RV.

1. **Director Comments**

None.

1. **Adjournment**

There was a motion to adjourn the meeting at 1:40 p.m. by Director Jones and a second by Director Alexander. Director Jones(M), Director Alexander(S), President Landers(AYE), Director Knee(AYE) and Vice President Parker(ABSENT).

**Minutes taken by: Michelle Harris**

**Minutes typed by: Michelle Harris**