**KEYES COMMUNITY SERVICES DISTRICT**

**BOARD OF DIRECTORS**

**Date: Tuesday, June 22, 2021**

**Time: 1:00 p.m.**

1. **Call to Order.**

The meeting was called to order at 1:00 p.m.

1. **Pledge of Allegiance.**
2. **Roll Call.**

Present were Vice President Robertson, Director Jones, and Director Knee. President Parker was absent. Also present were General Manager Garza, Attorney Dennis Hay, Engineer Mario Gouveia, Operations Director Mike Jones and Board Secretary Michelle Harris.

1. **Agenda Changes**

None.

1. **Conflict of Interest:**

None.

1. **Public Comment on Non-Agenda Items.**

None.

1. **Presentations.**

None.

1. **Consent Agenda.**
2. **Approve Minutes for the May 25, 2021 Meeting.**
3. **Approve Warrant Register for June 22, 2021.**

There was a motion made to approve the consent agenda by Director Knee and a second by Director Jones. Director Knee(M), Director Jones(S), Vice President Robertson(AYE) and President Parker(ABSENT).

1. **Discussion/Possible Action Items.**
2. **Discussion and Possible Action to reinstate water consumption rates effective for the July 2021 billing period by rescinding Resolution 2020-542.**

General Manager Garza spoke regarding the reinstatement of water consumption rates effective as of the July 2021 billing period. Keyes CSD has allowed each of its customers to use 2,500 hcf of water monthly before receiving a water use charge starting March of 2020. Now that the Governor has opened California and there is an ongoing drought we will start charging for all water usage in the Community of Keyes. Vice President Robertson would like for us to notify the Community so they have notice and can be prepared. General Manager Garza wanted to thank the Community for not over using water during this time. There will be a letter going out to the Community in the June billing and there is a letter on the web site from the General Manager. There was a motion made to resend Resolution 2020-542 by Director Knee and a second by Director Jones. Director Knee(M), Director Jones(S), Vice President Robertson(AYE) and President Parker(ABSENT).

1. **Items from General Manager.**
2. **Administrative Staff Report.**

Board Secretary Michelle Harris went over the Revenues, Expenses and the Cash on hand for the month of May.

1. **Maintenance Staff Report.**

We used more water in the month of May than we did in April. There were no SSO’s in May. Staff met with Control Point, the electrical engineers to discuss integrating the lift station to the new SCADA system that was installed for the ATF. We looked at fiber optic and cellular radio connection. The recommendation of the contractor was to use RF radio connection. This is more secure and will not leave our network vulnerable. We are waiting on TESCO to provide a proposal and permission from The City of Turlock to put an antenna on their property.

1. **Extension of Water Shutoff Moratorium.**

The governor has extended the water shutoff moratorium until September 30, 2021. The state budget will be revised and there will be one billion dollars in American Rescue Plan Act funds that will be used to provide direct payments to water systems for pandemic related debt.

1. **Drinking Water SRF Financing Agreement.**

We are paying $5,478.13 twice a year to SWRCB for the SRF loan. The total amount that we owe interest free is $325,065.00. This will be brought back in July to be paid in full.

1. **Board of Directors vacancy.**

Bill Alexander has moved out of the District and has turned in his resignation.

1. **Vac Truck.**

We have had two demos from vac truck manufacturers, Camel Maxxx and Vactor. We have one more truck coming, Vacon. We will bring back our recommendation at the July meeting for the truck that we would like to purchase.

1. **Proposal to Provide Audit Services.**

MUN CPA will be submitting a proposal and we will bring that back in July to put on the agenda as an action item.

1. **CBI**

Attorney Dennis L. Hay spoke about some of the things that are happening with the CBI Claim.

1. **Staff Comments.**
2. **Mario Gouveia.**

Engineer Gouveia expressed his gratitude on working with the District and he is anxious to get started and make an easy transition.

1. **Lee Fremming.**

Engineer Lee Fremming had a prior engagement and General Manager Garza spoke on his behalf. The contractor for the lift station is working on punch list items. We are waiting on TESCO to install the transducer and the intrusion alarms. The generator start us is set for the week of July 19th. The developer of Keyes 19 still needs to provide documentatuion that all requirements of District Standard G-2 have been completed. The plans have been signed for Keys at Norma Way.

1. **Director Comments.**

Vice President Robertson said that he would like to appreciate Director Alexanders service and regrets his resignation.

1. **Adjournment.**

There was a motion made to adjourn the meeting by Director Knee and a second by Director Jones. Director Knee(M), Director Jones(S), Vice President Robertson(AYE) and President Parker(ABSENT).

**Minutes taken by: Michelle Harris**

**Minutes typed by: Michelle Harris**