**KEYES COMMUNITY SERVICES DISTRICT**

**BOARD OF DIRECTORS**

**Date: Tuesday, July 27, 2021**

**Time: 1:00 p.m.**

**Place: Keyes Community Services District, 5601 7th St., Keyes, Ca.**

1. **Call to Order.**

**The meeting was called to order at 1:00pm.**

1. **Pledge of Allegiance.**
2. **Roll Call.**

**Present were President Parker, Vice President Robertson, Director Jones and Director Knee. Also present were General Manage Garza, Maintenance Operations Director Jones and Board Secretary Michelle Harris.**

1. **Agenda Changes**

**None.**

1. **Conflict of Interest:**

**None**.

1. **Public Comment on Non-Agenda Items.**

**None.**

1. **Presentations.**

**None.**

1. **Consent Agenda.**
2. **Approve Minutes for the June 22, 2021 Meeting.**
3. **Approve Warrant Register for July 27, 2021.**

**There was a motion made to approve the consent agenda by Vice President Robertson and a second by Director Jones. Vice President Robertson(M), Director Jones(S), President Parker(AYE) and Director Knee(AYE).**

1. **Discussion/Possible Action Items.**
2. **Discussion and Possible Action to appoint an individual to fill the District’s vacant board seat.**

**Vice President Robertson would like to bring applicants back to the meeting so we can ask them some questions. Tabled for August 24, 2021.**

1. **Administer Oath of Office to newly appointed Director.**

**Tabled.**

1. **Discussion and Possible Action to approve Resolution 2021-559, Resolution ordering the levy and collection of street lighting assessments for Keyes Community Services District for fiscal year 2021/2022.**

**There was a motion made to approve Resolution 2021-559 by Vice President Robertson and a second by President Parker. Vice President Robertson(M), President Parker(S), Director Jones(AYE) and Director Knee(AYE).**

1. **Discussion and Possible Action to accept MUN CPA proposal.**

**There was a motion made to accept MUN CPA proposal by Vice President Robertson and a second by Director Knee. Vice President Robertson(M), Director Knee(S), President Parker(AYE) and Director Jones(AYE).**

1. **Discussion and Possible Action to authorize the payment in full to SWRCB for SRF loan.**

**Vice President Robertson would like to hold off on the payment in full since it is large. President Parker asked if the payment was budgeted and he was told no. President Parker said it would be a good idea to go another year and implement the payment into next year’s budget.**

1. **Items from General Manager.**
2. **Administrative Staff Report.**

**Board Secretary Michelle Harris reported the revenues, expenses and cash balance for the month of July.**

1. **Maintenance Staff Report.**

**June’s water production was up from May. There were two fire hydrants hit, one on Anna and Motsinger and the other was on Anna and 7th St. SCADA alerted us and it took 22 minutes to arrive at the scene. Gouveia Engineering is working on completing a technical memo to submit to SWRCB to amend existing permit for the use of ACH that is added to the backwash. There were no SSO’s on June. The tower that is to be installed at the office for SCADA has been ordered and has arrived. We should install it this week. We are waiting on the radio equipment to arrive and then we will be able to get the whole system completed and added into our existing SCADA.**

1. **Vac Truck.**

**We have had three demos for various Vac trucks. We were informed of possible grant funds to help in the purchase of the Vac truck. We will be sending over information to USDA and see if we qualify.**

1. **Best RV Update.**

**We are waiting on Cal Trans to issue the encroachment permit.**

1. **Mediation July 30, 2021 at 10:00 a.m.**

**Mediation for the CBI case will be held July 30th at 10am.**

1. **Community Night Out.**

**Community Night Out will be held August 3, 2021, it will be held at the District. The Keyes Fire Department will be bbq’n hot dogs, serving chips and cookies. Keyes Community Services District will be distributing drinks.**

1. **Staff Comments.**
2. **Mario Gouveia.**
3. **Lee Fremming.**
4. **Director Comments.**

**President Parker would like to see us get Brown Act Training.**

1. **Adjournment.**

**There was a motion made to adjourn the meeting at 1:31pm by Vice President Robertson and a second by Director Knee. Vice President Robertson(M), Director Knee(S), President Parker(AYE) and Director Jones(AYE).**

**Minutes taken by: Michelle Harris**

 **Minutes typed by: Michelle Harris**