**KEYES COMMUNITY SERVICES DISTRICT**

**BOARD OF DIRECTORS**

**Date: Tuesday, May 24, 2022, Agenda**

**Time: 1:00 p.m.**

**Place: Keyes Community Services District, 5601 7th St., Keyes, Ca.**

1. **Call to Order.**

The meeting was called to order at 1:00p.m.

1. **Pledge of Allegiance.**
2. **Roll Call.**

Present were President Robertson, Vice President Parker, Director Knee, and Director Reforma. Also preset were General Manager Garza, Board Secretary Michelle Harris, and Attorney Dennis Hay.

1. **Agenda Changes**

None

1. **Conflict of Interest:**

None.

1. **Public Comment on Non-Agenda Items.**

None.

1. **Presentations.**

None.

1. **Consent Agenda.**
2. **Approve Minutes for the April 26, 2022, Meeting.**
3. **Approve Warrant Register for May 24, 2022.**

There was a motion made to accept the consent agenda by Director Knee and a second by Director Reforma. Director Knee(M), Director Reforma(S), President Robertson(AYE), and Vice President Parker(AYE).

1. **Discussion/Possible Action Items.**
2. **Discussion and Possible Action to Approve Resolution 2022-562, A Resolution Adopting 2022/2023 Fiscal Year Budget.**

There was a motion made to accept Resolution 2022-562 by Vice President Parker and a second by Director Reforma. Vice President Parker(M), Director Reforma(S), President Robertson(AYE), and Director Knee(AYE).

1. **Discussion and Possible Action regarding approval of a procedure to fill vacant board position.**

Board Secretary Michelle Harris went over the steps to fill the seat that was created by Director Jones resignation. Steven Morrow, a Keyes resident asked how long the person would hold the seat if we appointed an applicant. The seat would be up in December after the election. Director Knee would like to take applications to appoint a new board member as well as President Robertson, Vice President Parker, and Director Reforma. Vice President Parker made a motion to direct staff to move forward with appointment by accepting applications and bringing them back to our June meeting to appoint a board member, there was a second by Director Reforma. Vice President Parker(M), Director Reforma(S), President Robertson(AYE), and Director Knee(AYE).

1. **Items from General Manager.**
2. **Administrative Staff Report.**

Board Secretary Michelle Harris went over the revenues, expenses, and cash on hand for the month of April.

1. **Maintenance Staff Report.**

Maintenance Operations Director Mike Jones was not available to attend the meeting, there is no staff report at this time. General Manager Garza reported that Mike Jones is trying to find a pump for our H2S. Over the weekend the pump was turned off

1. The position for the Water Treatment Operator was posted in the 18th. To date we have received five applications
2. **Staff Comments**.

None.

1. **Director Comments.**

President Robertson stated that the service from Eddie Jones both as a board member and an employee needs to be recognized. He would like to name the board room after him or bring back suggestions at the next meeting to honor him. General Manager Garza agreed that this would be a great idea.

1. **Adjournment.**

There was a motion made to adjourn the meeting at 1:15p.m. by Director Knee and a second by Director Reforma. Director Knee(M), Director Reforma. President Robertson(AYE), and Vice President Parker(AYE),

**Minutes taken by: Michelle Harris**

**Minutes typed by: Michelle Harris**