**KEYES COMMUNITY SERVICES DISTRICT**

**BOARD OF DIRECTORS**

**Date: Tuesday, October 27, 2020**

**Time: 1:00 p.m.**

**Place: Keyes Community Services District, 5601 7th St., Keyes, Ca.**

1. **Call to Order.**

The meeting was called to order at 1:00pm.

1. **Pledge of Allegiance.**
2. **Roll Call.**

Present were President Parker, Vice President Robertson, Director Alexander, Director Jones and Director Knee. Also present were General Manager Garza, Engineer Lee Fremming, Maintenance Supervisor Mike Jones and Board Secretary Michelle Harris.

1. **Public Comment on Non-Agenda Items**

None**.**

1. **Consent Agenda.**
2. **Approve Minutes for the September 22, 2020 Meeting.**
3. **Approve Warrant Register for October 27, 2020.**

There was a motion made to accept the consent agenda by Vice President Robertson and a second by Director Alexander. Vice President Robertson(M), Director Alexander(S), President Parker(AYE), Director Jones(AYE) and Director Knee(AYE).

1. **DISCUSSION/POSSIBLE ACTION ITEMS**
   1. **Discussion and Possible action to Adopt Resolution 2020-554, A Resolution of The Board of Directors of The Keyes Community Services District Authorizing Agreement with Umpqua Bank to Participate in The CSDA District Purchasing Card Program.**

There was a motion made to adopt Resolution 2020-554 by Vice President Robertson and a second by Director Jones. Vice President Robertson(M), Director Jones(S), President Parker(AYE), Director Alexander(AYE) and Director Knee(AYE).

* 1. **Discussion and Possible action to amend contract with Jacobs Engineering for the remaining outstanding work.**

There was a motion made to amend the contract with Jacobs Engineering by Director Knee and a second by Director Alexander. Director Knee(M), Director Alexander(S), President Parker(AYE), Vice President Robertson(AYE) and Director Jones(AYE).

1. **Items from General Manager.**
2. Board Secretary Michelle Harris informed the board of the revenue and expenses for the month of September. The board was given the information to log into CSDA to take required training.
3. Maintenance Operations Director Mike Jones went over the total water pumped for September and the total usage for the year. He explained that even with allowing each customer 25 units of water before we start charging there does not seem to be an increase in water flow. There were two water service lines repaired that were leaking on Anna and Warda. The water meters are still being installed. We have filled our second bin of filter cake at the Arsenic Treatment Facility. We had the manufacturer come out and modify the polymer unit. We are starting to use it and see how it works. We had no sewer overflows for September.
4. Jacobs Report.
5. Slideshow.
6. Purchase of TV and video recorder to record MAC meetings and Keyes CSD board meetings.
7. Saturday workshop, November 7, 2020 from 10:30 a.m. to 1:30 p.m.
8. Water Board Contact, Prop 1 funds for 123 TCP.
9. Todd Robbins stated that we will receive our settlement around January 31, 2021.
10. TGBA will be having a zoom meeting on Thursday, October 29, 2020 at 10:00 a.m. There will also be a meeting in the afternoon to discuss Valley Collaborative, a non-profit organization that is set up to organize and operate local management zones. This has to do with a nitrate control program. It allows domestic well owners to receive free quality testing.
11. Estimate for dais.
12. **Staff Comments.**

The contractor was hoping to start the Foote Rd Lift Station by October 2, 2020 but he did not receive the wet well foundation pre-cast on time. He is hoping they will be able to start next week. We have two alternatives to control the odor in the force main and Lee will be going over those with Mike and Ernie. Best RV needs to have a survey done. They need to choose the party to do this.

1. **Director Comments**

None.

1. **Closed Session**

Adjourn to Closed Session at 1:29 pm.

* 1. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

**Property: APN 045-029-024**

**Agency Negotiator: Ernie Garza**

**Negotiation Party: Keyes Fire Protection District**

**Under Negotiation: Price and Terms**

* 1. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**

**Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9**

**One (1) case**

1. **Return to Open Session: Report on Closed Session**

Readjourn into Open Session at 1:37 pm. No Reportable Action.

1. **Adjournment**

There was a motion made to adjourn the meeting at 1:37 pm by Vice President Robertson and a second by Director Alexander. Vice President Robertson(M), Director Alexander(S), President Parker(AYE), Director Jones(AYE) and Director Knee(AYE).

**Minutes taken by: Michelle Harris**

**Minutes typed by: Michelle Harris**